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**55th Meeting of the Vessel Traffic Services Committee (VTS55)**

The physical week of the 55th session of the VTS Committee will take place on the 11 – 15 March 2024 at the IALA HQ, Saint Germain-en-Laye, France. Please note that the Opening Plenary will be held virtually on Friday 8 March starting at 11:00 UTC. The Closing Plenary will be held online on Thursday 21 March 2024 starting at 11:00 UTC.

**Provisional Agenda**

1. Introduction VTS Chair
   1. Welcome from the Secretary-General
   2. Approval of agenda
   3. Apologies
   4. Working arrangements
2. Review of action items
3. Reports from other bodies Minsu Jeon
   1. IALA
      1. IALA Council
      2. IALA Policy Advisory Panel (PAP)
   2. IMO
   3. IHO/ITU
   4. Digital@Sea
4. Reports from rapporteurs
   1. MASS related to VTS Neil Trainor
   2. VTS questionnaire Neil Trainor
5. Presentations
   1. IALA World Wide Academy Update Latifa Oumouzoune, IALA
   2. Demonstration of VHF digital voice communication Mayumi ARITA, JCG
6. Work programme management
   1. Work Programme 2023 – 2027, Task Plan, Task Register
   2. Action plan for VTS55
7. Review of input papers
   1. Input papers
   2. Input papers not related to an existing task
8. Establish WG1 - Operations
   1. VTS implementation
   2. VTS operations
   3. VTS communications
   4. VTS auditing and assessing
   5. VTS Manual updates
   6. VTS Questionnaire
   7. Additional tasks/work
9. Establish WG2 - Technology
   1. VTS data and information management
   2. VTS technology
   3. Data models and data encoding
   4. Additional tasks/work
10. Establish WG3 - VTS training
    1. Training and assessment
    2. Accreditation, competency, certification and revalidation
    3. Capacity building
    4. Additional tasks/work
11. Any other business
12. Summary of output and working papers
    1. Committee wide
    2. WG1 output
    3. WG2 output
    4. WG3 output
    5. Working papers
13. Review of session report
14. Date and venue of next meeting
15. Close of the meeting